

Public Document Pack



Executive Board

Thursday, 28 January 2016 2.00 p.m.
The Boardroom, Municipal Building

A handwritten signature in black ink, appearing to read 'David W R'.

Chief Executive

ITEMS TO BE DEALT WITH IN THE PRESENCE OF THE PRESS AND PUBLIC

PART 1

Item	Page No
1. MINUTES	
2. DECLARATION OF INTEREST	
Members are reminded of their responsibility to declare any Disclosable Pecuniary Interest or Other Disclosable Interest which they have in any item of business on the agenda, no later than when that item is reached or as soon as the interest becomes apparent and, with Disclosable Pecuniary interests, to leave the meeting during any discussion or voting on the item.	
3. HEALTH AND WELLBEING PORTFOLIO	
(A) SERVICE DEVELOPMENT FOR ADULTS WITH COMPLEX NEEDS	1 - 5

*Please contact Angela Scott on 0151 511 8670 or
Angela.scott@halton.gov.uk for further information.
The next meeting of the Committee is on Thursday, 11 February 2016*

Item	Page No
<p>(B) IMPACT OF PROPOSED REDUCTIONS IN ADULT SOCIAL CARE VOLUNTARY SECTOR FUNDING FOR 2016/17 - KEY DECISION</p>	<p>6 - 9</p>
<p>4. TRANSPORTATION PORTFOLIO</p>	
<p>(A) NEC SHORT FORM CONTRACT AUTHORISATION FOR BALVAC WORKS</p>	<p>10 - 14</p>
<p>5. ENVIRONMENTAL SERVICES</p>	
<p>(A) WASTE TREATMENT SERVICES CONTRACT</p>	<p>15 - 17</p>
<p>6. SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AND THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985</p>	
<p style="text-align: center;">PART II</p>	
<p>In this case the Board has a discretion to exclude the press and public and, in view of the nature of the business to be transacted, it is RECOMMENDED that under Section 100A(4) of the Local Government Act 1972, having been satisfied that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the Act.</p>	
<p>7. HEALTH AND WELLBEING PORTFOLIO</p>	
<p>(A) SUPPORTED ACCOMMODATION (VULNERABLE ADULTS) TENDER (RELATES TO MINUTE 15 - 2ND JULY 2015 AND MINUTE 47 1ST OCTOBER 2015)</p>	<p>18 - 26</p>

In accordance with the Health and Safety at Work Act the Council is required to notify those attending meetings of the fire evacuation procedures. A copy has previously been circulated to Members and instructions are located in all rooms within the Civic block.

REPORT TO: Executive Board

DATE: 28 January 2016

REPORTING OFFICER: Strategic Director, People and Economy

PORTFOLIO: Health and Wellbeing

SUBJECT: Service Development for Adults with Complex Needs

WARD(S) Borough-wide

1.0 **PURPOSE OF THE REPORT**

- 1.1 This report sets out proposals to develop Halton's service provision and make better use of local resources to support adults with complex needs to avoid admission to inpatient beds or placement outside of the Borough.

2.0 **RECOMMENDATION: That Executive Board**

- 1) **approve the redesign of Bredon, Palacefields, Runcorn to create a Complex Care Centre; and**
- 2) **approves the provision of additional office and accommodation as part of the development.**

3.0 **SUPPORTING INFORMATION**

- 3.1 The Bredon site in Palacefields, Runcorn is a Council owned building located in a residential area with access to local amenities. Short stay respite support and community day activities are based here offering quality services for adults with learning disabilities or autistic spectrum condition.
- 3.2 The building is under used and work has been ongoing to consider gaps in local service provision and how available health and social care resources, including the Bredon site, can be better used.
- 3.3 Consultants have completed a feasibility study on options for utilising the property. This confirms potential to retain a base for existing services and to further develop the accommodation to better meet local need. These proposals are outlined below.

3.4 **Proposal 1: Bredon Complex Care Centre**

The majority of adults in Halton with learning disabilities or autistic spectrum condition are achieving or working towards greater independence living in their own home or with family. This is our aspiration for everyone including those with the most complex needs. For a small number of adults who pose particular challenges to services, local care and support provision can struggle to cope, resulting in access to inpatient beds or placement out of the Borough in high cost services.

3.5 Commissioners are therefore proposing whole system collaboration across the Council, NHS Halton CCG, and local support providers to develop Bredon as a Complex Care Centre. The Centre will offer short stay step up/step down support in an appropriate settled environment consisting of three self-contained flats. The aim is to keep the person in the local community by offering wrap around specialist health and social care support to improve a person's life chances and build a foundation for them to move on to greater independence in the Halton community.

3.6 Local investment in the Positive Behaviour Support team has demonstrated that with the right co-ordinated approach working in partnership with families and professionals, skills and resilience can be strengthened to successfully support those with the most complex needs to live in their own home. Appendix 1 illustrates the services within the system which will contribute to the Bredon Complex Care Centre.

3.7 Currently 13 adults with complex needs are placed out of area and a step down service could facilitate their move back to Halton. An indication of future demand can be determined from the 19 young people aged 17-21 with complex needs in the Education system, 5 of whom are attending out of borough specialist schools. Projected numbers of adults aged 18-64 with severe challenging behaviour are approximately 34-35.

3.8 Remodelling the first floor at Bredon will create three self-contained, accessible flats plus additional staff areas to support three adults at a time. Out of area costs have been compared to costs of local placements and suggest recurring savings of £500-£1,000 per placement per week are achievable. The median age of cases reviewed is 27 and a person with this level of need will require services for many years.

3.9 **Proposal 2: Relocation of staff**

Halton Community Day Services and Supported Housing Network staffs are currently accommodated at Bredon in Runcorn and Moorfield Road in Widnes. Office space at Moorfield Road is not fit for purpose and would require significant investment to bring it up to the standard. There is sufficient space at Bredon to accommodate these staff teams and it is proposed they relocate from Moorfield Road to the Bredon site. The use of Moorfield Road is also under review and a separate report will be brought to Executive Board as appropriate.

3.10 **Cost and funding**

Identified costs to achieve Proposals 1 and 2 including increased car parking and installation of a lift are £390,000 including fees, planning charges and contingency. Budget provision has been identified within the Adult Social Care 2015/16 Capital Programme to progress the redesign of Bredon and subject to Executive Board approval, a procurement process will be undertaken to identify a suitable contractor.

3.11 Out of area costs have been compared to costs of local placements and suggest recurrent savings of £500-£1,000 per placement per week. If we are able to support 3 people per year through this service; we could realise savings of £78-£156k per annum, giving a pay-back period on the capital investment of between 2.5 and 5 years.

4.0 **POLICY IMPLICATIONS**

4.1 These proposals progress local and national policy to develop high quality health and social care services to support people in their local community.

5.0 **OTHER/FINANCIAL IMPLICATIONS**

5.1 Financial Implications are considered in 3.8 and 3.10.

Community based support for those with living with complex needs is being developed through Council investment into the new build bungalows at Barkla Fields (Pingot) the Bredon Complex Care Centre will further strengthen this local support.

6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

6.1 Children & Young People in Halton

Proposal 1 will strengthen the offer of local support for young people with highly complex needs at risk of a distant placement or wishing to return to the Borough.

6.2 Employment, Learning & Skills in Halton

These proposals include access to training to move vulnerable adults closer to employment opportunities.

6.3 A Healthy Halton

The Bredon Complex Care Centre will lead to improved life opportunities and wellbeing.

6.4 A Safer Halton

None identified

7.0 RISK ANALYSIS

7.1 The redesign will be overseen by a project team to monitor progress and ensure work is on target and costs remain within identified resources.

8.0 EQUALITY AND DIVERSITY ISSUES

8.1 None identified.

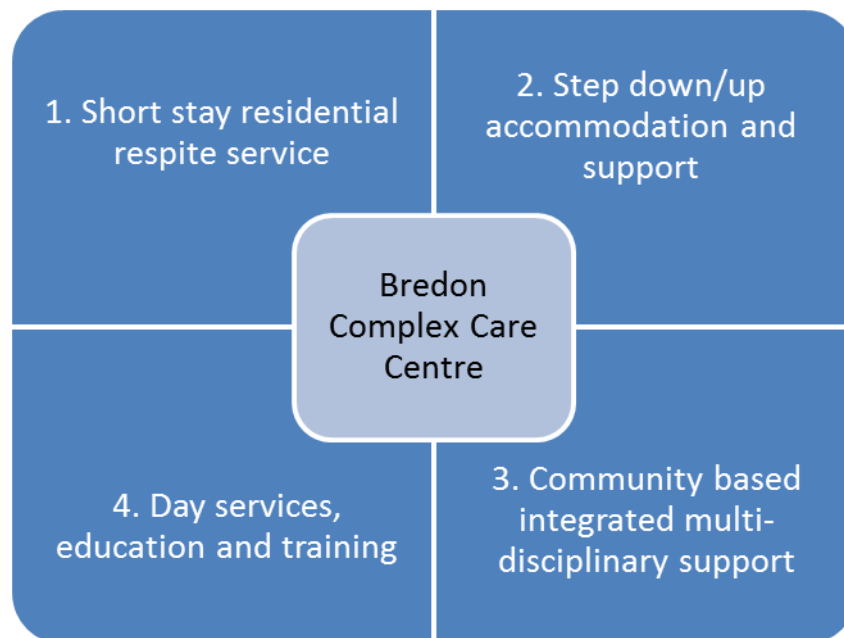
9.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

9.1 None under the meaning of the Act.

APPENDIX 1

Bredon Complex Care Hub and Spoke Model

For Adults with learning disabilities or on the autistic spectrum with complex health, behaviour and support needs



Community Based Support
HBC Complex Care team
Positive Behaviour Support Service
LD Nurses
5BFT Intensive Community Support – SALT, OT, Psychiatry, Psychology,
Community Matron,
GP & Primary healthcare,
Advocacy,
CMHT
Independent Sector Providers

Pathways	
<p>Referrals:</p> <ul style="list-style-type: none"> Step down from low secure Step down from AT inpatient bed Step down from registered care (OOA) Step up from community or registered care Outreach from complex care centre 	<p>Move On in Halton:</p> <ul style="list-style-type: none"> To supported living accommodation Return to family home Residential care

REPORT TO: Executive Board

DATE: 28 January 2016

REPORTING OFFICER: Strategic Director, People and Economy

PORTFOLIO: Health and Wellbeing

SUBJECT: Impact of proposed reductions in Adult Social Care voluntary sector funding for 2016/17

WARD(S): Borough-wide

1.0 PURPOSE OF REPORT

1.1 To outline the projected impact that the proposed funding reductions on the Adult Social Care, commissioned services within the voluntary sector.

2.0 RECOMMENDED: That Executive Board agree the proposed reductions.

3.0 SUPPORTING INFORMATION

3.1 The Voluntary sector in Halton is well established and well supported by both the Local Authority and the Clinical Commissioning Group. The sector offers a range of vital services from complex specialist services, to low-level information provision. As well as delivering important services and interventions to support people to maintain their own independence, but they are also able to deliver one of the most valuable commodities for people and that is time.

3.2 Despite the challenging financial climate of the last five years Halton Borough Council has managed to somewhat protect the budgets of these organisations and the valuable work that they carry out. There have been some small reductions in some of the larger contracts and there have not been any inflationary uplifts on any of the listed contracts since 2011.

3.3 Halton Borough Council commissions a wide variety of voluntary sector organisations, however for the purposes of this report we are focussing on Adults Social Care and Clinical Commissioning Group commissioned services. These services are made up of 11 voluntary services that between them contribute to a range of targets and outcomes and employ 18 Whole Time Equivalent staff and have 57 volunteers.

3.4 On the 1st October 2015 an efficiency proposal of a 10% reduction was agreed at full council as part of the overall Council efficiency proposals. The 10% reduction equates to an overall efficiency of £49,624. Although this was a difficult decision, it was agreed that this

approach would be taken as there were opportunities to redesign the voluntary sector whilst still maintaining a significant presence. In addition the funding that the voluntary sector has received over the last few years had remained at the same levels.

- 3.5** As a result of the reductions and the potential risks to the sector a number of plans and options were considered to minimise the impact. These plans would look to support future stability within the sector as well as being able to mitigate against the reductions by creating more capacity. This will include looking at more collaborative working within the sector, ensuring that all provision is aligned with Council and Clinical Commissioning Group priorities.
- 3.6** There has been regular consultation with the providers affected by the funding reductions. A number of options were considered and discussions included what impact larger cuts would have on the organisations. It was clear throughout this process that organisations would be able to manage a reduction in the range of 7-12%, but anything higher than this would significantly impact on their ability to operate effective services.
- 3.6** Consideration of the council's priorities was also taken into account, during this process, to ensure we continue to focus the Voluntary sector support on areas of greatest need.
- 3.7** Individual organisations will be impacted in a number of ways, however each organisation has considered options that will have the least impact for their service. This includes:
- Reduction in back office support
 - Change of premises to reduce overheads
 - Redesign of services to reduce management and maintain direct service delivery
 - Reduced time allocation for service delivery
 - Some shared training and plans to look at other areas that could also benefit from shared services

4.0 POLICY IMPLICATIONS

- 4.1** There are significant changes that will be undertaken within the voluntary sector and as a result of this it has been agreed to develop a voluntary sector strategy for the future. This will be developed in conjunction with the Clinical Commissioning Group and will consider the following:
- Financial position
 - Outputs and amount of service delivered
 - Outcomes
 - How organisations link to Council objectives?
 - How organisations currently link to Health services in Halton?
 - Is the voluntary sector aligned to Health objectives?

- What alternatives there are to the voluntary sector, if any?
- Future recommendations

4.2 The next phase of completion of this work will be to review all of the services in line with commissioning intentions and future priorities. This will in part be completed through the voluntary sector strategy.

5.0 FINANCIAL IMPLICATIONS

5.1 The following reduction levels have been established based on Council and Clinical Commissioning Groups local priorities and ensuring that services are able to deliver against agreed targets. In the case of *The Reader Organisation their reduction looks higher as it includes removal of a one off funding amount that was given in 2015/16.

Provider	Funding amount 2015/16	Proposed budget 2016/17	Percentage reductions
Age UK Mid Mersey	£196,275	£180,648	8%
SHAP Ltd	£46,,330	£42,697	7.9%
Red Cross	£67,140	£64,276	4.3%
The Reader Organisation <i>*Includes removal of one off funding</i>	£13,500	£7,500	45%
Alzheimer's Society	£50,000	£45,000	10%
Stroke Association	£15,000	£13,500	10%
Crossroads	£108,000	£93,000	13.9%
Total		£446,621	

6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

6.1 Children & Young People in Halton

None identified.

6.2 Employment, Learning & Skills in Halton

None identified.

6.3 A Healthy Halton

None identified.

6.4 A Safer Halton

None identified.

6.5 Halton's Urban Renewal

None identified.

7.0 RISK ANALYSIS

7.1 With any financial reduction there will be a potential risk to service provision, capacity, volunteer numbers etc. work is ongoing with the providers covered in this report to minimise the impact and help to support them to maintain their independence.

8.0 EQUALITY & DIVERSITY ISSUES

8.1 There are no Equality and Diversity implications arising as a result of the proposed action.

9.0 REASON(S) FOR DECISION

To support the Councils objectives in relation to 2016/17 budgets

10.0 ALTERNATIVE OPTIONS CONSIDERED AND REJECTED

- Maintain existing funding levels – this was not possible due to funding constraints
- Reduce some organisations by 30%, however this level of funding would have potentially led to service closure.
- Reduce funding completely – this would have created a significant level of instability within the voluntary sector

11.0 IMPLEMENTATION DATE

1st April 2016

12.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

None

REPORT TO: Executive Board

DATE: 28 January 2015

REPORTING OFFICER: Strategic Director, Community and Resources

PORTFOLIO: Transportation

SUBJECT: NEC Short Form Contract authorisation for Balvac Works.

WARD(S) Borough-wide

1.0 PURPOSE OF THE REPORT

1.1 The purpose of the report is to seek authorisation to enter into an NEC Short Form contract with Balvac, following a procurement exercise utilising the SCAPE Civil Engineering Framework, for the completion of Footway reconstruction works at Moore Lane, Moore and the re-decking of the South West Footbridge at Halton Lea.

2.0 **RECOMMENDATION: That approval is given the entering into of a contract with Balvac, through the SCAPE Framework, for the procurement of footway reconstruction works at Moore Lane, Moore and the re-decking of the south west footbridge at Halton Lea.**

3.0 SUPPORTING INFORMATION

3.1 SCAPE is a public sector owned built environment specialist which have a suite of OJEU compliant frameworks for multiple areas of works. Each of these frameworks have been competitively tendered and awarded to a single winning tenderer respectively. One of the Frameworks is titled 'Civil Engineering Infrastructure' and was awarded in January 2015 to Balfour Beatty which is the parent company of Balvac.

3.2 The Council has an Access Agreement to the Framework. It is intended to utilise this Framework for the procurement of Bridge and Structures Maintenance works this year and for the Silver Jubilee Bridge Major Maintenance works which are anticipated to start this year and will continue for a 5 year period.

3.3 This year's work consists of 2 parts, Moore Lane footway reconstruction, Moore and Halton Lea SW footbridge re-decking, Halton Lea, Runcorn.

3.4 Moore Lane footway in Moore is a long standing issue which needs

to be addressed and was closed for safety reasons due to the apparent landslip of the embankment on which it resides. Following intensive geotechnical investigation, it has been established that the slip is not deep within the embankment but is actually the topsoil layer sliding down the embankment because it is too steep. Unfortunately, this movement is allowing the footway to slide gradually. A design has therefore been devised that will create a foundation within the solid core of the embankment for the footway to be founded on.

- 3.5 The four footbridges which cross the road network and provide access into Halton Lea were originally constructed with two parallel steel beams with concrete reinforced slabs spanning between them to create the walkway. Over time these concrete slabs have been subjected to weather and de-icing salts and much of the reinforcement has now corroded to the point where they need to be replaced. One of these footbridges (North West) was completed last year by Balvac and it is proposed that a second in the South West corner adjacent to McDonalds is completed this year.
- 3.6 Pre-construction consultation and estimates have been completed which indicate the combined cost of the works will be ~£384k for the Moore Lane works and ~£185k for the re-decking of the SW Footbridge giving a total of ~£600k which will be funded from the 2015/16 Bridge Maintenance budget available and allocated to pay for. The works are programmed to commence in February 2016.
- 3.7 We are now in a position within the SCAPE Framework to sign a contract with Balvac for the works to be carried out.
- 3.8 As the works are for a value greater than £172,514 but less than £1M and the Framework only has one contractor rather than a minimum of five, we cannot meet the Constitutional requirements which would allow the Operational Director to sign this contract and hence we are seeking Executive Board approval.

4.0 **POLICY IMPLICATIONS**

4.1 None

5.0 **FINANCIAL IMPLICATIONS**

5.1 The combined cost of the two schemes is circa £600k. This can be met from the 2015/16 Bridge Maintenance Budget. There is a risk of underspend on this year's Bridge Maintenance Budget if the proposed works do not go ahead.

6.0 **IMPLICATIONS FOR THE COUNCIL'S PRIORITIES**

6.1 **Children & Young People in Halton**

The Highway network is utilised and relied upon by Children and Young people in similar ways to any other demographic of the population.

6.2 **Employment, Learning & Skills in Halton**

It is recognised that a good transport network is essential for a successful economy and for the efficient and effective movement of people and goods in and through Halton.

6.3 **A Healthy Halton**

Provision of safe, reliable and accessible routes to all destinations by walking and cycling is vital to the future of Halton's residents and the quality of its environment.

6.4 **A Safer Halton**

Our highways provide safe and reliable access to jobs, services, schools, to get goods to the shops and allow us to make the most of our free time

6.5 **Halton's Urban Renewal**

Not applicable

7.0 **RISK ANALYSIS**

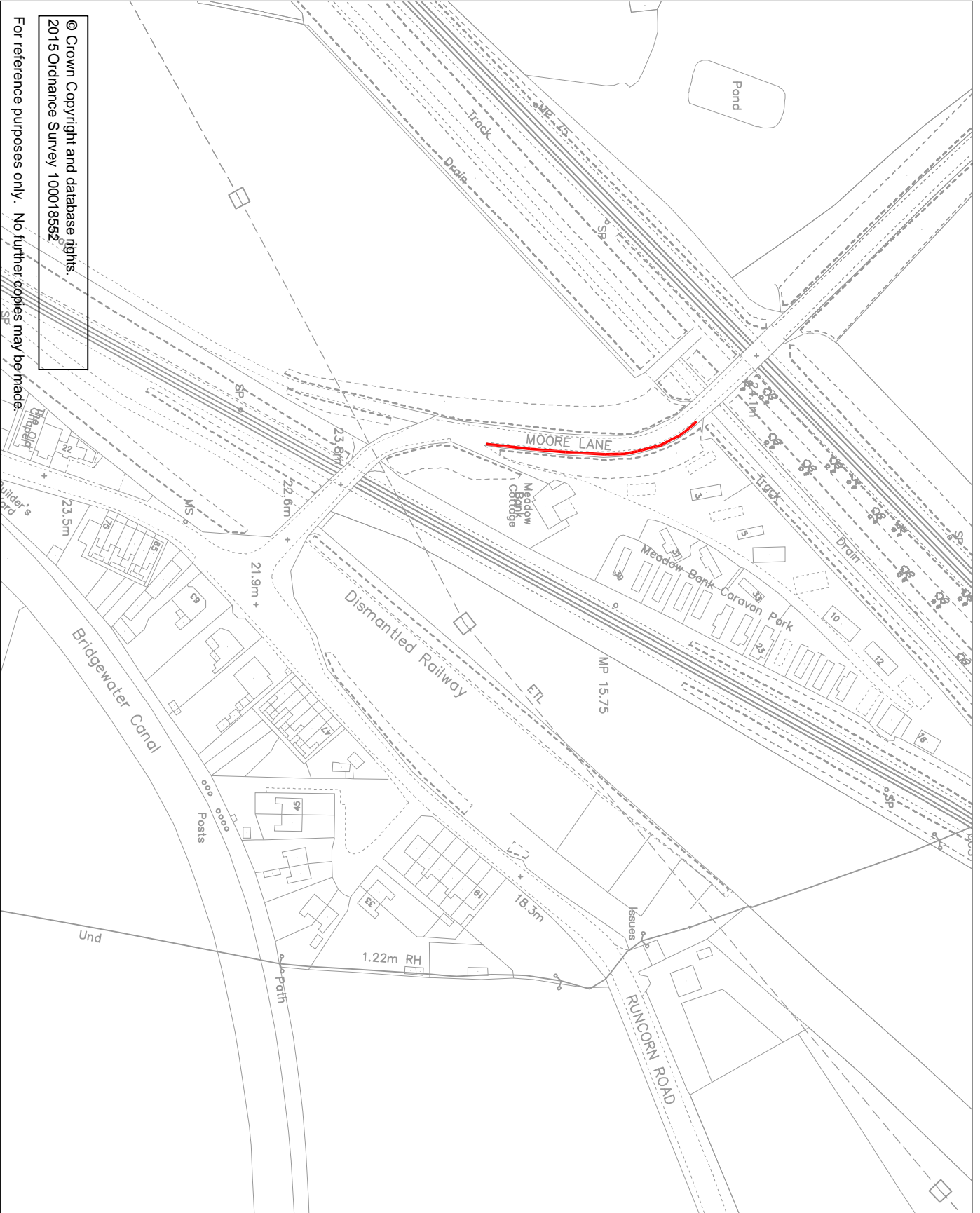
7.1 If the approval is not given then the works will not go ahead. This will lead to the footway remaining closed at Moore and a Risk Assessment carried out into the potential closure of the SW Footbridge on safety grounds.

8.0 **EQUALITY AND DIVERSITY ISSUES**

8.1 There aren't any equality and diversity issues in relation to this report.

9.0 **LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972**

None.



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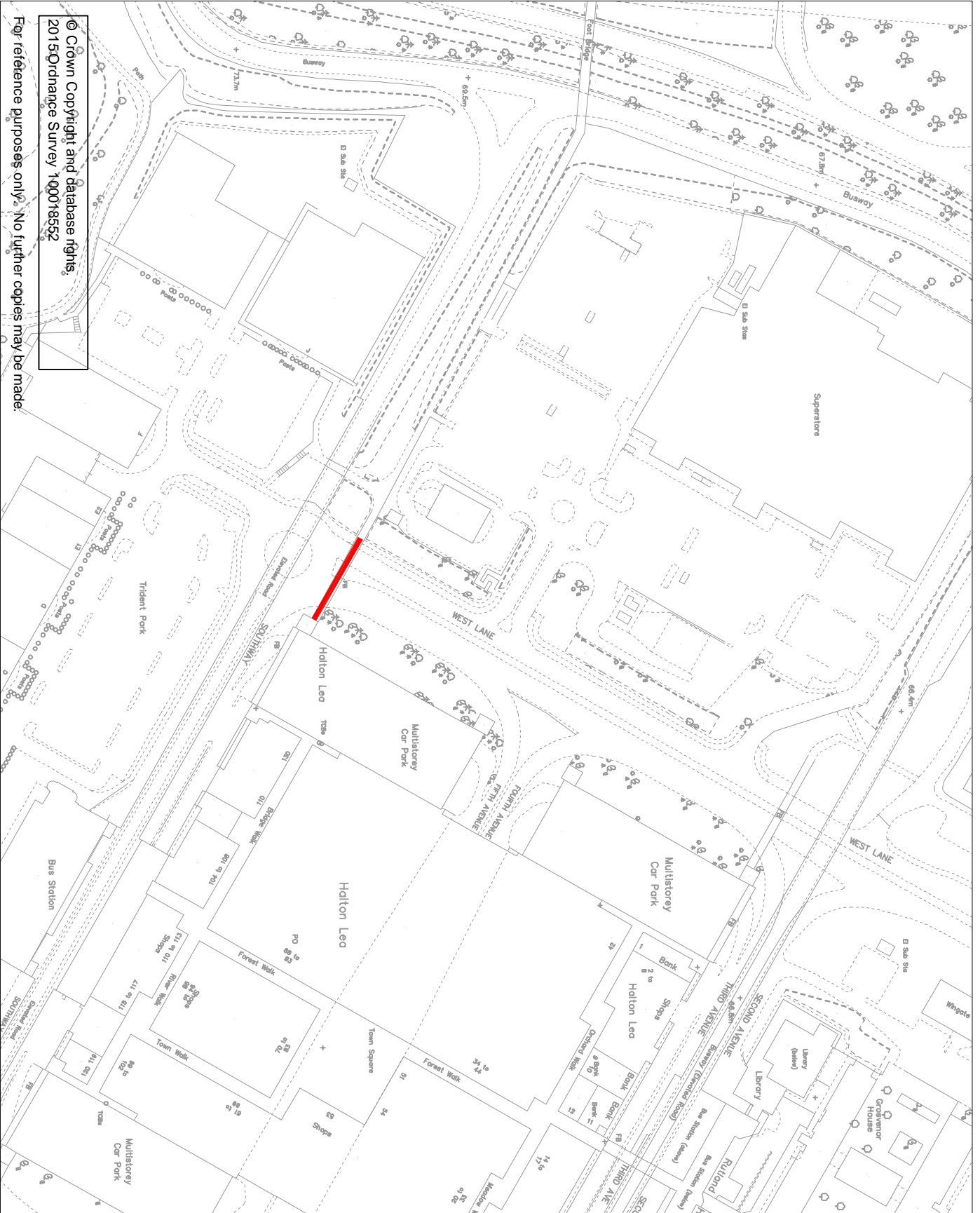
REVISIONS



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Bridge Maintenance Scheme
2015-16
Moore Lane, Moore
General Arrangement

Scale:	1:2000	Date:	Dec 2015
Drawn by:	J	Checked by:	J
Plan No:		Rev:	



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Notes:
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REVISIONS	



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Bridge Maintenance Scheme
 2015-16
 SW Footbridge redecking,
 West Lane, Halton Lea
 General Arrangement

Scale:	1:2000	Date:	Dec 2015
Drawn by:	J	Checked by:	J
Plan No:		Rev:	

REPORT TO: Executive Board

DATE: 28 January 2016

REPORTING OFFICER: Strategic Director – Community and Resources

PORTFOLIO: Environmental Services

SUBJECT: Waste Treatment Services Contract

WARD(S): Borough-wide

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to provide Members of the Executive Board with details of a proposed extension to Council's current contractual arrangements for the treatment of household waste.

2. RECOMMENDED: That Executive Board approve an extension of the Waste Treatment Services Contract with WSR Recycling Limited to 30th September 2016.

3. BACKGROUND

- 3.1 In accordance with Standing Order 1.10.1 (Contract Extensions), Executive Board Members shall receive details before the Council enters into an extension period for a contract where the value is likely to exceed £1,000,000.
- 3.2 This report provides Members with details of a proposed extension to the current Waste Treatment Services Contract and sets out the background to the Contract, the reasons for the proposed extension and the likely expenditure incurred as a result.

4. SUPPORTING INFORMATION

- 4.1 At their meeting of 27th February 2014, Executive Board approved the award of a Waste Treatment Services Contract to WSR Recycling Limited. The Waste Treatment Services Contract is for the provision of services to divert waste from landfill and was put in place to cover the period from April 2014 up to the commencement of the Merseyside and Halton Resource Recovery Contract (RRC); which was anticipated to commence in mid/late 2016. The Contract included an option for the Council only to extend in part or full year increments up to the actual start of the Council's waste deliveries to the RRC. The option to extend was a requirement of the successful contractor and was included to ensure that the Council maintained arrangements for the treatment of its waste whilst awaiting the operational start of the RRC.

- 4.2 The operational commencement date for the RRC has been confirmed as 1st October 2016 therefore, the Council requires that the current Waste Treatment Services Contract continues until 30th September 2016. The initial contract period expires on 19th April 2016 and as such an extension of circa 6 months from that date is required. WSR Recycling Limited has been approached and advised of the Council's position on this matter. The extension to the contract would be on the basis of no increase in existing contract prices with opportunities for a potential reduction being sought.
- 4.3 Based upon predicted tonnages of waste being sent to the contract between 20th April 2016 and 30th September 2016, the likely expenditure to be incurred during the extension period would be £1.37m, which is in line with current budgetary provision.
- 4.4 The Council's Head of Procurement has been consulted on this matter and is supportive of the proposed extension.

5.0 FINANCIAL AND RESOURCE IMPLICATIONS

- 5.1 The financial implications are covered within the report.

6.0 POLICY IMPLICATIONS

- 6.1 There are no policy implications as a result of this report.

7.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES

7.1 Children and Young People in Halton

None identified.

7.2 Employment, Learning and Skills in Halton

None identified.

7.3 A Healthy Halton

None identified.

7.4 A Safer Halton

None identified.

7.5 Halton's Urban Renewal

None identified.

8.0 RISK ANALYSIS

8.1 Failure to extend the Contract would require the Council to undertake a procurement exercise for the provision of alternative waste treatment services. There would be a risk that the Council could fail to secure alternative arrangements and this could result in financial, operational or legal implications. The extension of the Waste Treatment Services Contract will mitigate these risks and ensure that the Council can continue to meet its statutory waste disposal authority functions. The extension will also ensure that the Council maintains competitive contract rates and avoids the risk of increased costs that may arise from alternative contractual arrangements.

9.0 EQUALITY AND DIVERSITY ISSUES

9.1 There are no equality and diversity issues as a result of this report.

10.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972

Document	Place of Inspection	Contact Officer
Executive Board Report: "Waste Treatment Services Tender" 27 th February 2014	Municipal Building Widnes	Strategic Director - Community and Resources

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted